

Annex 8: Position Description

**Principal Recipient
Position Description**

Position Title	Village Malaria Worker (VMW) Officer	Grade	
Bureau/Department	VMW Unit		
Reports to	Chief of VMW Unit		
Background/Main Role of Position	<p>The National Centre for Parasitology, Entomology and Malaria Control (CNM), has been implementing a strengthened and comprehensive malaria program since 2004 through a series of grants received from the Global Fund for HIV/AIDS, TB and Malaria (GFATM). The UNOPS as the Principal Recipient for the Regional Artemisinin Initiative and New Funding Model Grant received funding from the Global Fund to collaborate closely with CNM in the malaria fight. CNM is designated as the Principal Implementing Partner (PIP) for the program of Regional Artemisinin Initiative and New Funding Model in Cambodia. CNM, in collaboration with UNOPS and other partners, endeavours to ensure more effective decentralized malaria control operations at provincial and operational district levels and bring down the malaria related morbidity and mortality in the country.</p> <p>Under the guidance and supervision of the PIP Manager, the VMW Officer will perform the following functions:</p>		

Responsibilities

Responsibility 1:	Specific responsibilities	
Activities	Outputs	
<ul style="list-style-type: none"> • Attend meetings with provincial staff to identify which villages from the initial selection should be surveyed for scaling up the VMW project. • Conduct prevalence/mini spleen surveys in selected villages. • Select VMWs and MMWs in target communities. • Assist PHD and OD staff with initial training of VMWs and MMWs. • Assist in training of VMWs and health facility staff in community based surveillance of Day 3 positive Plasmodium Falciparum (Pf) cases • Monitor and provide on the job training and supportive supervision to the VMWs and MMWs. • Monitor compilation and analysis of data at OD and provincial levels and compile and analyze data at national level. • Assist VMW Team Leader with financial management of the project. • Assist timely procurement and supply of project materials through established channels. • Make regular field visits to monitor project progress (visiting each designated province at least four times per year) and provide timely feedback to the VMW Team Leader. • Liaise with OD, Provincial Health Department staff and partner agencies. • Ensure prompt reporting from OD/Provincial to Central level and assist the team leader in the preparation of quarterly, annual and 		

interim progress reports.	
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Responsibility 2:	Other duties
Activities	Outputs
<ul style="list-style-type: none"> Perform other tasks assigned by the supervisor 	

Person Specification

Experience	Essential:	<ul style="list-style-type: none"> Master Degree with minimum 3 years relevant experiences or Bachelor Degree with minimum 5 years relevant experiences.
	Desirable:	<ul style="list-style-type: none">
Specific Skills and Knowledge	Essential:	<ul style="list-style-type: none"> Good command of English and Khmer and high level of verbal and written communication skills. Strong facilitation, training, presentation and teamwork skills. In depth knowledge of malaria field operations. Good computer skills (word processing and spreadsheet). Physically fit and happy to spend extended periods away from home sometimes living in difficult conditions.
	Desirable:	<ul style="list-style-type: none"> Confident and self-motivated.
Qualifications and Training	Essential:	<ul style="list-style-type: none"> Medical Doctor/Medical Assistant / Master in Public Health
	Desirable:	<ul style="list-style-type: none">

Signature _____
Manager

Signature _____
CNM Director

DATE _____

DATE _____